



Application for
Tent Permit

Fire Prevention Office
10506 S. Main St. Archdale N.C. 27263
 Telephone: (336) 431-2512
 Fax: (336) 431-9622

For Official Use Only	
Permit Number:	Application Date:
Approval Date:	Initials:
Denial Date:	Initials:
Reason for the Denial:	
Fees Paid: \$ 25.00	Check No.
Date:	Initials:
Payment of fees can be made at the	Telephone: 336-431-2512

Application for Tent Permit

Name of Tent Rental Company:			
Name of Business Where Tent is to be Placed:			
Address Where Tent is to be Placed:			
Contact Person:		Telephone ()	-
E-mail:			
Dates Tent Will Be In Place	/ /	and removed by	/ /
What Will Tent Be Used For:			

Requirements for tents:

- 1) Any tent or air supported membrane structure over 200 Sq ft. requires this permit. Any canopy over 400 Sq ft. also requires this permit.
- 2) An inspection fee payable to the Guil-Rand Fire Department will be assessed before or during the inspection.
- 3) All membrane structures must be at least 20 feet from buildings, vehicles, or other internal combustion engines including generators.
- 4) All membrane structures must be adequately braced to prevent weather-related collapse.
- 5) All tents, canopies, and temporary membrane structures must be flame retardant or treated with an approved flame retardant. Floor coverings and other decorative materials must be flame retardant or treated with an approved flame-retardant material. Hay, straw or similar material is prohibited inside unless treated with an approved flame retardant.
- 6) No Smoking signs shall be posted conspicuously posted, and enforced.
- 7) A copy of the flame retardant material certification must be on file with the Fire Prevention office.
- 8) 2A-10BC rated fire extinguishers are required for all permitted tents, canopies and temporary membrane structures.
- 9) Exits need to be provided so that all occupants are within 100 ft or less from an exit. The number of exits shall be in accordance with Table 2410.2 of Chapter 24 in the North Carolina Fire Prevention Code.
- 10) Exits shall not be obstructed in any manner including trip hazards.
- 11) Exit signs shall be provided at all exits in an enclosed tent or membrane structure.
- 12) Exit signs and means of egress shall be illuminated when the tent or temporary membrane structure is occupied.
- 13) Fireworks, open flames, and devices capable of igniting combustible materials shall not be used inside a tent, canopy, or temporary membrane structure. Portable heaters shall not have their flame source inside the tent, canopy, or temporary membrane structure.
- 14) Propane cylinders shall not be within 10 feet of the tent, canopy, or temporary membrane structure.
- 15) Tents shall not be occupied in any way prior to the completion of all required inspections and the payment of all fees.
- 16) A site plan must be submitted with this application for approval by the Chief Fire Inspector.

Applicant Signature

Date: / /

APPLICANT NAME (PRINT OR TYPE)

Brian Causey, Chief Fire Inspector

Approved

Date

Approved with comments:

Denied
